

**Granite County Hospital District
Board of Directors
Meeting Minutes – DRAFT
October 26, 2021**

Present:

- Mr. Jim Waldbillig (Board Chair)
- Mr. Chad Green
- Mr. John Barbara
- Mrs. Kristi Mainwaring

A quorum of the Board was present.

The meeting was called to order by Jim Waldbillig on October 26, 2021 at 5:30 PM. The meeting was held in the Granite County Medical Center Conference Facility in Philipsburg, MT.

The minutes from the September 28, 2021 meeting were reviewed. Chad Green asked for corrections to be made to the minutes and then made a motion to approve the corrected minutes. Kristi Mainwaring seconded the motion. The motion passed unanimously.

Standing Items

Administrator's Report:

Maria Stoppler, CEO, DON, RN, presented her Administrator's Report. (Please refer to the posted report for details.)

COVID-19 Update: As of today, Granite County has 29 active cases and a total of three deaths since the start of the pandemic. Maria reported, however, the number of active cases and hospitalizations in Montana is trending down from the previous month.

COVID-19 Vaccinations: Thirty-eight percent of the population in Montana are fully immunized.

Financial Report:

John Barbara presented the financial report as Brenda Peyton, JCCS account, was unavailable. (Please refer to the posted report for details.)

Of note, seven of the twelve utilization targets were on track for September. Philipsburg clinic visits were 148 over target, and hospital days and swing-bed billable days were five and thirty over target respectively. Lab in-house testing was over target as well.

Committee Reports:

Finance Committee - Barbara

John Barbara brought a proposal from Scott Cromwell of Slate Architecture for designing a four-plex before the board. John Barbara noted some corrections to the proposal will need to be implemented, but total costs for the proposal are estimated to be between \$34,000 and \$40,000. John Barbara also mentioned another \$75,000, which was approximately ten percent of the projected construction costs, would need to be put down. Initial outgoing costs for the project are expected to be between \$100,000 and \$110,000.

John Barbara recommended the board postpone a decision until the cost report was finished and Maria Stoppler mentioned the cost report should be completed by the next board meeting in November.

Kristi Mainwaring suggested looking into HRSA grants or similar grants as an option and mentioned housing costs for travelers was a potential source of income for the hospital. Maria Stoppler reported the three bedroom house currently used by travelers rented at \$1700.00 a month. Maria also noted another house would be coming available as well, which could provide additional housing for travelers.

Maria Stoppler also suggested considering building garages separate from for the four-plex, which might reduce construction costs.

After some discussion, the board decided to table the discussion until the cost report was finished and readdress the issue at the next board meeting.

Policy Committee - Mainwaring

Kristi Mainwaring noted policy review was ongoing and projected to be completed by the end of the year.

Quality and Safety Committee - Green

No report.

Facilities - Waldbillig

Jim Waldbillig reported a discussion and a cost analysis was ongoing regarding the CT flooring issue. He projected the material cost to address the support problem was estimated to be one hundred dollars and would take approximately a day to complete the repair. However, the delaminating floor would potentially need to be addressed at a later date.

Technology Committee - Barbara

No report.

Professional Affairs - Waldbillig

The medical staff recommended Dr. Dirk Bigler, Dr. Edwin Butler and Dr. Michael Enslow for re-credentialing. Jim Waldbillig asked for a motion to accept these candidates for re-credentialing. Kristi Mainwaring made the first motion and John Barbara seconded it. The motion passed unanimously.

Marketing Committee - Mainwaring

Kristi Mainwaring noted marketing continues to be good. Time spent on the website is up and 348 new visitors utilized the website. Of note, the top pages visited were the Homepage, Departments, Clinic and About us.

Recruitment & Retention -Mainwaring

Kristi Mainwaring asked the board to recognize the following employees for their length of service: Dee Dunkerson, 19 years; Keith Lundgren 15 years; Jaime Bancroft, 13 years; Joanne Roe, 11 years; Bonnie Cotton, 6 years; Kristen House, 4 years; Stephanie Kingrey, 4 years and Justin Gilbert, 1 year. All of these employees have hire dates in September and October and are commended for their dedication and service.

She also asked the board to welcome Matthew Gould, RN and Renee Naisbett who are newly hired employees.

Foundation Report:

Kristi Mainwaring noted the Foundation is working hard on the Festival of the Trees and the Festival will be held outdoors. Details will be made available to the public shortly.

Approval of Warrants:

Jim Waldbillig noted the warrants have been distributed electronically.

Medical Staff Report: -Dr. Reiter

No report.

Old Business

X-Ray Remodel:

Jim Waldbillig noted substantial completion for the x-ray remodel is projected to occur November 18, 2021. No change orders are anticipated.

Maria Stoppler noted there was an interested party for the old x-ray equipment, but this appears to have fallen through at this time.

New Business

Housing Discussion:

Discussed under Finance Committee.

Open Trustee Position:

Jim Waldbillig reported two candidates were interviewed for the open trustee position. He then deferred to Chad Green. Chad Green made a motion to accept Matt LaTray for the open trustee position. Matt LaTray currently is on the Cemetery Board so he brings that experience to the hospital board. He is also a head firefighter at the Forest Service. John Barbara seconded the motion. The motion passed unanimously.

Resolution to Hold an Election, May 3, 2022

Jim Waldbillig reported an election had to be held every year. He then read Resolution 2021-1. Corrections were made as the resolution was read and Jim Waldbillig then asked for a motion. Kristi Mainwaring made the first motion to hold an election and accept the corrected resolution as read. John Barbara seconded it. The motion passed unanimously.

Open Comment

After some discussion, the board decided to hold the next board meeting on November 30, 2021 and to decide on the date for the December hospital board meeting then.

Adjournment

A motion was made by Jim Waldbillig to adjourn. This was seconded by Chad Green. The motion passed unanimously and the meeting was adjourned at 6:50 PM.

These minutes have been reviewed and approved by motion of the board:

Jim Waldbillig (Chairman of GCHD Board of Trustees)

Date