

**Granite County Hospital District**  
**Board of Directors**  
**Meeting Minutes-Draft**  
**July 27, 2023**

**Present:**

- Kristi Mainwairing
- Doris Gilbertson
- Ashley Westphal

A quorum of the Board was present.

The meeting was called to order by Doris Gilbertson on July 27, 2023. The meeting was held in the Granite County Medical Center Conference Facility in Philipsburg, MT.

Minutes for June 27, 2023, were read. Motion to approve minutes by Kristi, seconded by Ashley. All in favor.

**Standing Items**

**Administrator's Report: As presented by Doris Gilbertson Interim CEO on behalf of Brian Huso. Please refer to report.**

Drummond DPHHS Survey, 8 deficiencies. Plan of correction is being submitted. 340B Medication program enrollment complete, to be started in October.

**Medical Staff Report:**

Teleradiology appointments and reappointments, all approved. Moved to accept by Ashley, seconded by Kristi, all approved. No report by Dr. Crose.

**Financial Report:**

Brenda Peyton, JCCS accountant presented the financial report. (Please refer to the posted report for details.) Strong end to fiscal year. End of the month, \$141k or 9 days cash on hand. Patient AR up 8% from increased utilization. Days in AR is 61 days. Grant payments have come in both in June and July. To be finalized this month. Final payment for the HVAC loan was made.

**Budget-** Look at historical utilization, 3 years back. Rate changes for the year and estimate next years utilization. Look at staffing, in house and

travelers to estimate cost. Look through each department looking at expenses and factoring in changes.

Patient revenue, expect increase in utilization and revenue. Estimate is aggressive. Decrease in Medicare Reimbursement for Acute and Swing.

Contractual Adjustments are calculated by Department. Charity care 2%, Bad debt 6%.

Net Revenue estimate at 5.5 million for the year.

Employee costs-projected for a full staff. 46 FTE are budgeted for. 2% for COLA included, could cost \$68k. Total cost is just over 3.7million, last year was 3.2 million.

Operational costs-budgeted for 2.5 Rn and 1 CNA on the traveler side. Increase in general liability. \$100k for legal fees, election costs for \$4k. 2.1 million budgeted.

Net Receivables of about 800k from previous year.

Questions or discussion: this will be on the agenda for August under old business.

### **Committee Reports: Looking to organize the board in regards with committees.**

The board received a complaint to the commissioners of Political Practice on June 20, 2023. We were not made aware until after the last board meeting. This was handled by the state. They found it was out of their scope of oversight and was referred to the county attorney in Philipsburg. He found there is no reason to pursue. The board will be very careful going forward. We have nothing to hide and want you to know we are working on this.

#### **Finance Committee-**

No report.

#### **Policy Committee-Kristi Mainwaring**

No report.

#### **Quality and Safety Committee-**

No Meeting

#### **Facilities-**

No Report.

#### **Technology- John Barbara**

No Report

**Professional Affairs-**

No Report

**Marketing-Kristi Mainwaring**

Kristi is working to update and bring the website into compliance for the public. Please give an email address and we will send out documents and the agenda.

**Recruitment & Retention-Kristi Mainwaring**

As reported in Administrators Report

**Foundation reporting**

No Report.

**Old Business**

Warrants approved electronically.

Nomination of Chairperson, Ashley Westphal states that Doris should be nominated as Chairman of the Board. Doris has declined the nomination because she would like to nominate Kristi as the Board Chair. Kristi would accept, Ashley seconds the nomination. Kristi nominates Doris as vice chair and Ashley seconded the motion.

Kristi would like to nominate Wendy Deyer to the Board of Trustees. Ashley seconded the motion. She is a licensed addiction counselor. She deeply believes in Healthcare for Granite County. Doris seconded the motion, all in favor.

**New Business**

Education will be available to the public regarding the meetings.

Kayla-network director for the Granite County Healthy Network. Positive movements going forward with the facility. They provided a community needs assessment; it showed addiction treatment is a high priority.

Becky Mitchell-H&R volunteer here to increase communication between the volunteers and the medical center. To help understand what the needs are.

Emily Petrovski-Is the president of the Granite County Medical Foundation. There will be an evening gala for the Festival of Trees December 2. Summer

food program going on with both schools. They are looking to do a partnership project with the hospital.

**Open Comment-**

**Jaime Bancroft resigned as Board Clerk.**

**Open board position will be posted online and in the newspaper.**

**Motion to adjourn by Ashley seconded by Kristi. All approved.**