

**Granite County Hospital District  
Governing Board  
Meeting Minutes – DRAFT  
Tuesday August 29, 2023**

**Present:**

- Kristi Mainwaring (Chair)
- Doris Gilbertson (Vice Chair)
- Ashley Westphal ( arrived during the Administrators report).
- Wendy Dyer

A quorum of the Board was present.

The meeting was called to order by K. Mainwaring on Aug, 29, 2023 at 5:30 pm. The meeting was held in the Granite County Medical Center Conference Facility in Philipsburg, MT.

**Out of order Item: H&R Thrift Store**

Mr. John Skousan, representing the H&R Thrift Store was placed ahead of the agenda due to time constraints. Mr. Skousan reported that the H&R, 501(c)3 organization has updated its bylaws for the first time since their creation, 30 years ago, to allow the H&R to operate without oversight from the Hospital administration. This change merely reflects the status quo and Mr. Skousan assured the board that the H&R remains committed to serving the Hospital District as it's primary mission. K. Mainwaring said that she looks forward to working with the H&R under their updated bylaws. Mr Skousan extended an invitation to the GCHD board to attend the H&R board meetings, held on the last Friday of each month, at the Museum at 10 AM.

The minutes from the July, 27, 2023 meeting were reviewed. D. Gilbertson made a motion to approve them as written. W. Dyer seconded the motion. The motion passed unanimously.

**Standing Items**

**Administrator's Report:**

Brian Huso, CEO presented the Administrator's Report.  
(Please refer to the posted report for details.)

After the presentation of the report a guest, Karla T. asked Mr. Huso why an assistant director of nursing (ADON) had been hired when the staff already included a full-time CEO and director of nursing (DON). She said it seemed excessive considering the budget for a facility of this size. She also asked about reports she had heard that the DON was not on site full time. Mr. Huso replied that lately the DON had been out on personal time but that he keeps normal hours and that the position of ADON was not unwarranted for a facility of this size and it was included in the budget. The ADON is needed to help handle the workload of the nursing department and also some related duties in the business office.

**Medical Staff Report:**

Dr. Crose was not able to attend the board meeting but Brian Huso reported that he attended the Medstaff meeting last Friday and approved the introduction of a new clinic practitioner. K. Mainwaring presented the approval of Radiologist's credentialing packets from MIA: This month is the last month that the trustees will have to approve Radiologist credential packets; The Radiology department at GCMC has established a procedure with a third party associated with MIA to handle all review and approval of credentialing packets from now onward. A motion was made by D. Gilbertson to approve this month's packets. The motion was seconded by A. Westphal. The motion passed unanimously.

**Financial Report:**

Brenda Peyton, JCCS accountant, presented the financial report which was in DRAFT form because the 2023-2-24 budget has not yet been approved. (Please refer to the posted report for details.)

Brenda Peyton then reviewed the latest version of the budget. K. Mainwaring then asked if there were any questions from the public about the budget. J. Barbara asked what the increase in cost was for the general liability insurance and Brendy said it was about \$4K per quarter but she was not sure what the percentage increase was. The carrier was Evanston.

K. Mainwaring then asked for a motion to approve the contract with the CEO so that they could then move to approve the 2023-2024 budget.

Ashley Westphal made a motion to approve the CEO budget.

The motion was seconded by Doris Gilbertson . The vote was taken and the motion passed unanimously.

K. Mainwaring then asked for a motion to approve the 2023-2024 budget.

Doris Gilbertson then made a motion to approve the 2023-2024 budget.

The motion was seconded by Ashley Westphal . The vote was taken and the motion passed unanimously.

### **Committee Reports:**

K. Mainwaring reminded everyone that the purpose of committees is to address the needs of the hospital and that their membership and structure may change with the situation.

#### **Finance Committee**

- D. Gilbertson / K. Mainwaring  
All our time was spent formulating the new budget.

#### **Grants Committee**

- Ashley Westphal  
Reviewed various funding sources and community needs as indicated by the previous year's Community Health Needs Assessment. Areas of concern are substance abuse and mental health. They will be looking at grants to support these concerns and any other relevant funding sources. They are working with CEO Brian Huso to search for funding with regards to EMS services for the hospital and to optimising funding through the Cost Report.

#### **Community Outreach**

- Wendy Dyer  
Working to preserve working relationships that are already in place and considering board meetings in the Drummond area. Encouraging input from the community via email and other venues.

#### **Technology Committee**

- Dave Lee  
Established a direct relationship with the website developer to improve communication. Directed changes made to the GCMC web site to include a Documents Archive page where all board proceedings will be made available to the public.  
Created a Google Office environment from which board business can be conducted with email accounts for all board trustees. Presented the web page and office environment at the board meeting.  
For next month:  
Will investigate the concern about the risk of malware infiltration into the GCMC site.  
Will get the provider's listing updated with current photos and bios.  
Will get the CEO bio and photo on the web page.  
Will make the patient portal more prominent on the home page.

### **Old Business**

#### **Open Board Position:**

K. Mainwaring noted that there is one open seat on the board. It's been advertised in the local newspaper this week and also next week and the public is encouraged to apply for it as well as the board clerk position.

**Hospital EMT:**

Brian Huso reviewed the recent work he has done with regards to bringing EMT services into the hospital operations which included interviewing multiple CEO's from facilities in the surrounding area. This project is not in the current budget and Brian expects it will take at least a year to work out all the details.

**Health Granite County:**

Kayla Sanders reviewed the HGC mission: to create continuous access to available preventative screening, health education and critical medical treatments to maximize the health of all citizens of Granite County.

Their objectives are mental and behavioral health services for the county and we would like to bring more telehealth services that would not be available otherwise into the county. They are in the final year of the TNGP grant, which is what funds the tele-crisis service at the hospital. They are in the sustainability planning phase and hope to continue working in a collaborative way with the hospital in the future.

**Open Comment**

no comments

**Adjournment**

A motion was made by Doris Gilbertson to adjourn. This was seconded by Ashley Westphal. The motion passed unanimously and the meeting was adjourned at 6:47 PM.

**These minutes have been reviewed and approved by motion of the board:**

\_\_\_\_\_  
Kristi Mainwaring (Chairman of GCHD Board of Trustees)

\_\_\_\_\_  
Date